

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – February 6, 2020

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. **OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Board members present were: Jeromy Geiger, Alex Parisio, Gina Taylor, and Buck Ward. Members absent were: Michelle Knight.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Greg Kitchen.

2. **AGENDA/MINUTES**

- 2.1 Approve the Agenda for February 6, 2020.
President Parisio requested a change be made to Item #5C-1 and #5C-2.
Item #5C-1 - The ending date for Annie Mascadri’s leave should be May 15, 2020.
Item #5C-2 – The ending date for Abby Ott’s leave should be May 1, 2020.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agenda for February 6, 2020, with the noted corrections.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of January 9, 2020.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of January 9, 2020.
AYES: Geiger, Parisio, Taylor, and Ward
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. **PUBLIC COMMENTS** - None

4. **REPORTS**

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – No report

CSEA – President Kathleen Morrison reported:

- Thankful for the recently added position.
- Received survey responses from CSEA members, and the negotiations committee met to discuss their upcoming proposal.
- Meeting with the labor representative on February 12, 2020, and holding a chapter meeting on February 13, 2020.

4.2 **Associated Student Body Report - Hanna Parisio reported:**

- Mr. Honker will be held on February 14, 2020. There are currently 8 contestants.
- Winter Ball will be held on February 15, 2020.

4.3 **Principals**

MES – Shirley Williams reported:

- ELPAC testing has begun.
- Teacher teams have been meeting to prepare for state testing.
- Terri Felix, with Glenn County Health Department, has been presenting Child Abuse Prevention lessons to classrooms in grades TK-4.
- Had 100% staff response rate at the last CatapultEMS lockdown drill.

- PTO Spaghetti Feed will be held on February 13, 2020.
- Schoolwide Cupid Shuffle Line Dance will be held on February 14, 2020 at 1:15 p.m.
- End of the 2nd Trimester will be February 28, 2020.
- Wish Debbie Costello a full and quick recovery.
- Enrollment is 610 students.

WIS – Steve Sailsbery reported:

- 3rd quarter progress reports will go home on February 14, 2020.
- Mister Brown held grade level assemblies on January 28, 2020. Every student and staff member received a “Choose Well” t-shirt. Every Wednesday, staff and students will wear their “Choose Well” shirts.
- Mister Brown held a parent night on February 5, 2020, with about 40 parents in attendance. Message was about connecting with your kids.
- E-Waste fundraiser raised about \$300.00 in e-waste and an additional \$800.00 from community donations.
- All 8th graders, with the exception of two, will be attending the GCOE 8th Grade Exploratory Day on February 7, 2020.
- Fun Friday will be held on February 14, 2020.

WHS – Greg Kitchen reported:

- Winter Homecoming was held on January 10, 2020, and it was a successful week.
- Mr. Sailsbery and WIS teachers toured the WHS campus looking at best practices. Vertical teaming speaks to the continuity in the district.
- FFA purchased a new tractor and box scraper. Looking into purchasing an auger component for community service projects using CTEIG funds. Also looking into purchasing a new forklift for student certifications and new metal working equipment for the metal shop.
- Auto Shop is purchasing a new vehicle lift and welding equipment.
- Kathy Poldervaart is using CTEIG funds to update the kitchen with a new industrial freezer, microwaves, and other assorted equipment and materials.
- Caleb Fleming is using Strong Workforce funds to create the new Mock Sports Medicine classroom.
- Thank you to the Boosters for their Wine and Dine event. Food was amazing and the event was very fun.
- FFA students attended the Arbuckle Field Day on February 1, 2020, and it was a huge success.
- Academic Decathlon team was awarded 3rd place overall in the county at the annual Academic Decathlon held on February 1, 2020.
- Drama production Father’s Been to Mars was held on January 31st and February 1st and was a great success. Impressed with how well our students did.
- Academic Awards Assembly was held on February 4, 2020. Besides giving out achievement awards to the top students, teachers also presented most improved awards. Thank you to the Boosters for providing two \$50.00 gift cards for students with perfect attendance.

WCHS – No report**4.4 Director of Business Services**

- Dr. Geivett shared that Debbie Costello recently had a fall, breaking several bones, had surgery, and will be in a rehabilitation hospital for a couple of weeks. Working on accommodating her to be able to work at home and at the office. She will be in a wheel chair for about 3 months.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- LCAP survey is now available on the District website and will be sent out to staff members next week in an email. Will be sending it out via email to all parents as well.
- LCAP Meetings:
 - DELAC/ELAC with English Language parents on March 3, 2020.
 - Foster/Homeless Youth on March 10, 2020.
 - All Stakeholders on March 17, 2020.

Flyers have been put at each school site, and all calls will be sent out.

- FPM Review was held January 13-16, 2020. Thank you to those staff members for providing supporting evidence and assistance in getting the review completed. We were monitored for Compensatory Education (Title I) and English Learners (Title III). Received one finding in the Compensatory Education area in regards to Title I allocation for Murdock Elementary. The Title I allocation in the 18/19 Consolidated Application (CARS) did not match the 18/19 School Plan budget report and the 18/19 expenditure reports. To fix the finding, we revised the 18/19 CARS for Title I school site allocation and

wrote a memo about how we will provide direct services to address the academic needs of our Title I students. The finding has been corrected.

- Distributed and reviewed the 18/19 CAST (science) test results.

4.6 Superintendent – Dr. Geivett reported:

- New school bus is having a new belt installed due to a recall as well as child safety alarms that will be installed before it will be delivered.
- Amy Lindsey is working on a Mental Health Student Services grant for \$650,000. Deadline is the end of February.
- Green Energy Innovations has submitted documents to PG&E. Hoping to have approval by the end of February and begin installation of the new LED lights in March. They will also be installing the new LED lights in the football stadium beginning in March.
- Attended a vaping seminar sponsored by GCOE on February 4, 2020.
- Music Boosters will be holding an indoor yard sale on March 5, 2020.

4.7 Board of Education Members

Buck Ward reported:

- Thank you to the Boosters for a great Wine and Dine dinner.
- Attended a couple of basketball games.
- Made a donation to the E-waste fundraiser.
- Wishes Debbie Costello a quick recovery.

Jeromy Geiger reported: No report

Gina Taylor reported:

- Attended the California Music Educators Association (CMEA) North State Honor Band Concert that was held at Chico State in January. There were about 4 or 5 WHS band members who participated.
- Attended the drama performance. Great crowd and Mrs. Ott did a fantastic job with her students. The students really did shine.
- Get well soon to Debbie Costello.

Alex Parisio reported:

- Girls and Boys Basketball Senior Nights will be Thursday, February 13, 2020 and Friday, February 14, 2020, respectively. Girls' play-off games will be February 18, 2020 and February 20, 2020.
- FFA numbers:
 - 118 animals going to the fair this year. All of the wood and metal shop kids will be taking a project to the fair as well.
 - 33 students will be attending the State FFA conference.
- Boosters' Wine and Dine dinner was very well attended and brought in a lot of money, which will in turn be returned to the high school in many ways.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Glenn County Fish & Game Commission in the amount of \$2,000.00 for River Jim.
2. Approve the surplus of the John Deere 1600D Mower (Asset tag# 03428).

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #19-20-44 to attend school in the Willows Unified School District for the 2019/20 school year.
2. Approve Interdistrict Request for Student #19-20-31 to attend school in another district for the 2019/20 school year.
3. Approve the Spring 2020 Butte College Concurrent Enrollment for WHS Students.
4. Approve the School Accountability Report Cards (SARCs) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High.
5. Approve Overnight Field Trip request for WHS FCCLA to attend the State Leadership conference in Fresno April 25-28, 2020.

C. HUMAN RESOURCES

1. Approve Maternity/Child Rearing leave request for Annie Mascadri, MES teacher, to commence approximately February 24, 2020, and ending approximately May 1, 2020.

2. Approve Maternity/Child Rearing leave request for Abby Ott, WHS teacher, to commence approximately February 28, 2020, and ending approximately May 15, 2020.
3. Approve the Revised Classified Substitute List.
4. Approve the following WHS Spring Sports Coaches for the 2019/20 school year:

JV Baseball Head Coach	Loren Chapman
Volunteer Baseball Coach	Kyle Enos

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 1/7/20 through 1/28/20.
3. Approve ASB Quarterly Reports – MES/WIS/WHS.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 2121	Superintendent Contract
BP 3600	Consultants
BP 4033	Lactation Accommodation
BP 4151/4251/4351	Employee Compensation
BP 5116.1	Intradistrict Open Enrollment
BP 5117	Interdistrict Attendance
BP 5118 (Deleted)	Open Enrollment Act Transfers
BP 5131.2	Bullying
BP 5141.21	Administering Medication & Monitoring Health Conditions
BP 6143	Course of Study
BP 6154	Homework/Makeup Work

Discussion regarding BP 5141.21 occurred. The policy has a choice of two options in regards to whether or not medical marijuana can be administered at schools in the district. Board directed Dr. Geivett to choose Option #2 which does not allow medical marijuana to be administered on school grounds. This item will be brought back in March for board approval.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the WUSD ELD Master Plan.
Mr. Geiger moved, seconded by Mrs. Taylor to approve the WUSD ELD Master Plan.

AYES: Geiger, Parisio, Taylor, and Ward

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Information/Discussion)** Superintendent’s Search Update. Timeline was distributed and reviewed as follows:
 - Position opened on January 21, 2020.
 - Survey went out to staff on February 4, 2020, and will be available through February 28, 2020.
 - Special Board Meeting (Closed Session) will be held on March 19, 2020 at the District Office to review applications and go over interview questions.
 - Special Board Meeting (Closed Session) will be held on March 28, 2020 at the District Office to hold interviews.
 - Approval of the new Superintendent will take place in April 2020.
 Dr. Geivett will confirm if the approval of the new superintendent must take place at a regularly scheduled board meeting.

D. BUSINESS SERVICES

7. ANNOUNCEMENTS

7.1 Murdock PTO will be holding a Spaghetti Feed Fundraiser on February 13, 2020 from 4:30 p.m.-7:00 p.m.

7.2 There will be a district-wide break from February 17-21, 2020.

7.3 The next Regular Board Meeting will be held on March 5, 2020, at 7:00 p.m. at the Willows Civic Center.

7.4 TK/Kindergarten Registration will be held on March 5-6, 2020 at Murdock Elementary School.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS - None

At 8:01 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:08 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. RECONVENE TO OPEN SESSION

10.1 Announcement of Action Taken in Closed Session.

At 8:26 p.m., the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Update given to the Board.

11. ADJOURNMENT

Meeting was adjourned at 8:27 p.m.